



CHILDREN'S ART CLUB PLAY WORKER ROLE DESCRIPTION

Forgan Arts Centre (FAC) is seeking to recruit two Play Workers to support the delivery of our Summer Art Club for children aged 5-12 years. This position is suitable for someone interested in further developing a career working with children and young people in a creative setting.

FAC's Summer Art Club offers children quality arts, crafts, and outdoor activities across July and August. The Summer Art Club takes place daily, Monday-Friday, across two blocks of the school summer holidays. FAC recently moved into its new premises in Newport-on-Tay where the grounds, garden, and centre offer more space and better facilities for delivering an arts, crafts, and outdoor programme.

There are two Children's Art Club Play Worker positions available.

Position	Children's Art Club Play Worker
Responsible & Reporting to	Centre Director, Forgan Arts Centre

Fee:	£80 per day plus expenses.
Term:	A total of four weeks across July and August with additional days for induction. The Summer Art Club runs in two blocks: Block 1: 11-22 July Block 2: 1-12 August
Hours:	8.30am-4.30pm daily.

Purpose of the Post:	Play Workers will support the workshop leader to deliver creative activities to a group of between 18-24 children. Play Workers will set up the workshop space, take the register, welcome children to Forgan Art Centre, provide children with support throughout the workshop, and tidy up at the end of the class.
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APPLICATION PROCESS

Applications should be sent to Centre Director Jen White, director@forganartscentre.co.uk, and should comprise:

- A brief description statement (250 words max) of why you'd be interested in and suitable for the position.
- A CV that demonstrates previous experience in similar positions or jobs where there might be similar skills used.
- The contact details of one referee that we may contact if your application is successful. The referee may be a previous employer or peer.
- Applicants should be PVG Scheme Members.



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On Wednesday 18th May at 8.30pm there will be a Q&A opportunity with Centre Director Jen White to ask any questions you might have about the role. This meeting will take place online:

Zoom Meeting: Forgan Arts Centre Funding Development Officer

<https://zoom.us/j/6218240598?pwd=Q2lZa2ZBcGNPaEljWFR3cmdyZG9YQT09>

Meeting ID: 621 824 0598

Passcode: R5b5aC

We encourage applicants with diverse backgrounds and experiences to apply. If you have any specific access requirements, please let us know and we will do our best to meet your needs.

TIMELINE

Online Q&A:	Wednesday 18 th May 2022, 8.30pm
Closing date:	Wednesday 25 th May 2022, 5pm
Interviews:	Interviews will comprise a phone call from the Centre Director on Friday 27 th May 2022.

For more information, please contact Jen White, director@forganartscentre.co.uk, or Forgan Arts Centre 01382 542062.